

# AUDACITY EVENTS PRIVACY POLICY

## WHO WE ARE

Audacity Events are a friendly, inclusive dance event provider based in the UK.

# WHAT INFORMATION WE COLLECT

We collect Dance Principal's Name, address, contact details, email address via entry forms and a copy of your Public Liability Insurance.

## HOW WE USE YOUR INFORMATION

At Audacity Events, we store your information for company use only. We want to keep you notified about our events and other important information via our mailing list. All details stored electronically are password protected and encrypted. Any paperwork completed on the day of our events are stored in a locked, secure compartment during and then transferred to a fire proof, locked cabinet for all other times. You have the rights to access the information we store about you.

## HOW WE COLLECT INFORMATION

The information we collect is what you provide us with on entry forms and any other additional information we request via email/on paperwork at events.

### HOW LONG WE KEEP INFORMATION

For as long as you keep in touch with us, we will keep your information stored. If we do not hear from you for 6 years, your information will be deleted. Paperwork will be shredded and disposed of safely and securely.

# THIRD PARTIES

We do not disclose your information to third parties, unless required by law or to enforce our legal rights. We never sell your information to third parties.

# WHAT YOU CAN DO

At any time, you can request to see the information we have stored about you. You can opt out of our mailing list by emailing 'Unsubscribe' to <u>info@audacityevents.co.uk</u> at any time. You may also request to have entry forms containing your personal data permanently destroyed at any time. Please contact us via email to do so.